



Ref/1556

Geneva, 4 February 2025

The Permanent Mission of the Kingdom of Saudi Arabia to the United Nations Office and other International Organizations in Geneva presents its compliments to the Secretariat of the Minamata Convention on Mercury.

The Permanent Mission of the Kingdom of Saudi Arabia has the honor to inform that Ministry of Environment, Water and Agriculture has named Mr. Khalid Ibrahim Alnasser as its focal point. He can be contacted via the following phone (+966) 0568806088 or email (khalnasser@ncec.gov.sa).

The Permanent Mission of the Kingdom of Saudi Arabia avails itself of this opportunity to renew to the Secretariat of the Minamata Convention on Mercury the assurances of its highest consideration.



Secretariat of the Minamata Convention on Mercury

11-13 Chemin des Anemones 1219 Châtelaine Switzerland



## FORM AND MODEL LETTER FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT FOR THE EXCHANGE OF INFORMATION UNDER THE MINAMATA CONVENTION ON MERCURY (ARTICLE 17, PARAGRAPH 4)

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The Minamata Convention on Mercury requires, under its article 17, paragraph 4, that each Party designates a National Focal Point for the exchange of information under the Convention, including with regard to the consent of importing Parties under Article 3.

Non-Parties may also designate such National Focal Points, in particular to facilitate the implementation of the Convention's obligations on trade with non-Parties pursuant to Article 3.

States or regional economic integration organizations are invited to use the form below to designate their National Focal Point (*see Annex I*). This form should be completed and returned under cover of the official nomination letter from an entity duly authorized to communicate such information to the Secretariat of the Minamata Convention on Mercury, i.e. the Government official contact point to the UN Environment Programme, the Ministry of Foreign Affairs or the Permanent Mission to the UN in Geneva or to the UN Environment Programme (*see model letter of nomination in Annex II*) to the attention of:

The Executive Secretary  
Secretariat of the Minamata Convention on Mercury  
United Nations Environment Programme  
Postal address: Avenue de la Paix 8-14, 1211 Geneva 10, Switzerland  
E-mail: [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org)

The information submitted to the Secretariat regarding the designated National Focal Point will be made available on the website of the Convention at [www.mercuryconvention.org](http://www.mercuryconvention.org).

Kindly note that self-nominations will not be considered.

For further information on the designation process, please do not hesitate to contact the Secretariat, by e-mail at [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org).





**ANNEX I - FORM FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT UNDER THE MINAMATA CONVENTION ON MERCURY**

|   |                              |  |        |                      |              |
|---|------------------------------|--|--------|----------------------|--------------|
| STATE/ORGANIZATION:   |                              | National Center for Environment Compliance   |        |                      |              |
| Please tick as appropriate:   |                              |  |        |                      |              |
| <input type="checkbox"/> First-time nomination  |                              |  |        |                      |              |
| <input checked="" type="checkbox"/> Replacement of current National Focal Point (s) (indicate name(s)): Ms. Noura M. Algeashi |                              |  |        |                      |              |
| <input type="checkbox"/> Additional nomination to current National Focal Point (s) (indicate name(s)):                        |                              |  |        |                      |              |
| NATIONAL FOCAL POINT:   |                              |  |        |                      |              |
| MR. <input checked="" type="checkbox"/>   | MS. <input type="checkbox"/> | FIRST NAME:                                  | Khalid | LAST NAME:           | Alnasser     |
| FUNCTIONAL TITLE:   |                              | Legal Specialist                             |        |                      |              |
| SECTION/DEPARTMENT:   |                              | International Treaties Office                |        |                      |              |
| ORGANIZATION/INSTITUTION:   |                              | National Center for Environmental Compliance |        |                      |              |
| ADDRESS:  |                              |  |        |                      |              |
| POST CODE:  |                              | CITY:  | Riyadh | COUNTRY:             | Saudi Arabia |
| TELEPHONE (include country and city code):  |                              | Fax (include country and city code):         |        | E-MAIL ADDRESS:      |              |
| (+966) 0568806088   |                              |  |        | khalnasser@ncegou.sa |              |
| NOTE:   |                              |  |        |                      |              |

|  |                              |   |          |                       |             |
|--|------------------------------|---|----------|-----------------------|-------------|
| THIS NOTIFICATION HAS BEEN SUBMITTED BY:   |                              |   |          |                       |             |
| MR. <input checked="" type="checkbox"/>    | MS. <input type="checkbox"/> | FIRST NAME:   | Abdullah | LAST NAME:            | Alqurbi     |
| FUNCTIONAL TITLE:                          |                              | First Secretary                                       |          |                       |             |
| SECTION/DEPARTMENT:                        |                              | Economic Section                                      |          |                       |             |
| ORGANIZATION/INSTITUTION:                  |                              | Permanent Mission of Saudi Arabia to the UN in Geneva |          |                       |             |
| ADDRESS:                                   |                              | Rte de lausanne 263                                   |          |                       |             |
| POST CODE:                                 | 1292                         | CITY:   | Geneva   | COUNTRY:              | Switzerland |
| TELEPHONE (include country and city code): |                              | Fax (include country and city code):                  |          | E-MAIL ADDRESS:       |             |
| 076 392 8719                               |                              |   |          | aa.alqurbi@mof.gov.sa |             |
| DATE AND SIGNATURE:                        |                              | 04.02.2025  |          |                       |             |



States/organizations who require to nominate more than one focal point are invited to submit one form for each designated individual and to specify the responsibilities of each focal point in the note section.

## **ANNEX II – MODEL LETTER FOR THE OFFICIAL NOMINATION**

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*[Letterhead of relevant Ministry/Institution]*

The Executive Secretary  
Secretariat of the Minamata Convention on Mercury  
United Nations Environment Programme  
Postal address: Avenue de la Paix 8-14, 1211 Geneva 10, Switzerland  
E-mail: mea-minamatasecretariat@un.org

*[Date]*

**Subject:** Designation of the National Focal Point to the Minamata Convention on Mercury for  
*[name of State/organization]*

Dear Sir/Madam,

*[Name of State/organization]* hereby notifies the Secretariat of the Minamata Convention on Mercury that it has designated, in accordance with Article 17, paragraph 4 of the Minamata Convention on Mercury, *[Name of individual designated as National Focal Point, function, institution]* to act as National Focal Point for the exchange of information under the Convention.

You will find attached to the present letter the completed designation form pursuant to *[her/his]* nomination.

Yours faithfully,

*[Name and signature  
of an entity duly authorized to communicate such information to the Secretariat of the Minamata Convention on Mercury, i.e. the Government official contact point to the UN Environment Programme, the Ministry of Foreign Affairs or the Permanent Mission to the UN in Geneva or to the UN Environment Programme.]*

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