



KEMENTERIAN LUAR NEGERI  
REPUBLIK INDONESIA

No. D/00268/02/2025/49

The Ministry of Foreign Affairs of the Republic of Indonesia presents its compliments to the Secretariat of Minamata Convention in Geneva, Switzerland, and has the honour to inform the latter regarding a change in Indonesia's National Focal Point (NFP) responsible for coordinating and managing the implementation of the **Minamata Convention on Mercury** following the appointment of new official in the relevant Ministry within the Government of the Republic of Indonesia, as follows:

From:

**Ms. Rosa Vivien Ratnawati**

Director General for Solid Waste, Hazardous Waste and Hazardous Substances Management, Ministry of Environment and Forestry

Email: [rosavivien@menlhk.go.id](mailto:rosavivien@menlhk.go.id)

Into:

**Mr. Ade Palguna Ruteka**

Deputy Minister for Solid Waste, Hazardous Waste and Hazardous Substances Management, Ministry of Environment

Email: [adepalguna@gmail.com](mailto:adepalguna@gmail.com)

In addition, the Ministry has further the honour to propose the following email addresses: [konvensib3@gmail.com](mailto:konvensib3@gmail.com), [direktorat.pelh@kemlu.go.id](mailto:direktorat.pelh@kemlu.go.id) and [geneva@mission-indonesia.org](mailto:geneva@mission-indonesia.org) be also included in all correspondence related to the Minamata Convention on Mercury.

The Ministry of Foreign Affairs of the Republic of Indonesia avails itself of this opportunity to renew to the Secretariat of the Minamata Convention in Geneva, Switzerland, the assurances of its highest consideration.



Jakarta, 3 February 2025

**Secretariat  
Minamata Convention  
Geneva**

Email: [monika.stankiewicz@un.org](mailto:monika.stankiewicz@un.org) / [lara.ognibene@un.org](mailto:lara.ognibene@un.org)

cc.:

**Permanent Mission of the Republic of Indonesia  
to the United Nations Office and other international organizations  
Geneva**



# MINAMATA CONVENTION ON MERCURY

## FORM AND MODEL LETTER FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT FOR THE EXCHANGE OF INFORMATION UNDER THE MINAMATA CONVENTION ON MERCURY (ARTICLE 17, PARAGRAPH 4)

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The Minamata Convention on Mercury requires, under its article 17, paragraph 4, that each Party designates a National Focal Point for the exchange of information under the Convention, including with regard to the consent of importing Parties under Article 3.

Non-Parties may also designate such National Focal Points, in particular to facilitate the implementation of the Convention's obligations on trade with non-Parties pursuant to Article 3.

States or regional economic integration organizations are invited to use the form below to designate their National Focal Point (*see Annex I*). This form should be completed and returned under cover of the official nomination letter from an entity duly authorized to communicate such information to the Secretariat of the Minamata Convention on Mercury, i.e. the Government official contact point to the UN Environment Programme, the Ministry of Foreign Affairs or the Permanent Mission to the UN in Geneva or to the UN Environment Programme (*see model letter of nomination in Annex II*) to the attention of:

The Executive Secretary  
Secretariat of the Minamata Convention on Mercury  
United Nations Environment Programme  
Postal address: Avenue de la Paix 8-14, 1211 Geneva 10, Switzerland  
E-mail: [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org)

The information submitted to the Secretariat regarding the designated National Focal Point will be made available on the website of the Convention at [www.mercuryconvention.org](http://www.mercuryconvention.org).

Kindly note that self-nominations will not be considered.

For further information on the designation process, please do not hesitate to contact the Secretariat, by e-mail at [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org).



## ANNEX I - FORM FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT UNDER THE MINAMATA CONVENTION ON MERCURY

<b>STATE/ORGANIZATION:</b>		Republic of Indonesia			
<b>Please tick as appropriate:</b>					
<input type="checkbox"/> First-time nomination					
<input checked="" type="checkbox"/> Replacement of current National Focal Point (s) (indicate name(s)): <b>Ms. Rosa Vivien Ratnawati</b>					
<input type="checkbox"/> Additional nomination to current National Focal Point (s) (indicate name)					
<b>NATIONAL FOCAL POINT:</b>					
<b>MR.</b> <input checked="" type="checkbox"/>	<b>MS.</b> <input type="checkbox"/>	<b>FIRST NAME:</b>	<b>Ade Palguna</b>	<b>LAST NAME:</b>	<b>Ruteka</b>
<b>FUNCTIONAL TITLE:</b>		Deputy Minister of Environment for Solid Waste, Hazardous Waste and Hazardous Substances Management			
<b>SECTION/DEPARTMENT:</b>		Solid Waste, Hazardous Waste and Hazardous Substances Management			
<b>ORGANIZATION/INSTITUTION:</b>		Ministry of Environment / Environmental Protection Agency			
<b>ADDRESS:</b>		Jl. D.I. Panjaitan Kav. 34 East Jakarta			
<b>POST CODE:</b>	13410	<b>CITY:</b>	Jakarta	<b>COUNTRY:</b>	Indonesia
<b>TELEPHONE</b> (include country and city code):		<b>Fax</b> (include country and city code):		<b>E-MAIL ADDRESS:</b>	
+62 21 8580101		+62 21 8580101		adepalguna@gmail.com	
<b>NOTE:</b>	Other email addresses for correspondence: <a href="mailto:konvensib3@gmail.com">konvensib3@gmail.com</a> , <a href="mailto:Direktorat.pelh@kemlu.go.id">Direktorat.pelh@kemlu.go.id</a> , <a href="mailto:geneva@mission-indonesia.org">geneva@mission-indonesia.org</a>				

<b>THIS NOTIFICATION HAS BEEN SUBMITTED BY:</b>					
<b>MR.</b> <input type="checkbox"/>	<b>MS.</b> <input type="checkbox"/>	<b>FIRST NAME:</b>	<b>Tri</b>	<b>LAST NAME:</b>	<b>Purnajaya</b>
<b>FUNCTIONAL TITLE:</b>		Director			
<b>SECTION/DEPARTMENT:</b>		Economic, Development and Environment Directorate			
<b>ORGANIZATION/INSTITUTION:</b>		Ministry of Foreign Affairs			
<b>ADDRESS:</b>		Jl. Taman Pejambon No. 6, Central Jakarta			
<b>POST CODE:</b>	10110	<b>CITY:</b>	Jakarta	<b>COUNTRY:</b>	Indonesia
<b>TELEPHONE</b> (include country and city code):		<b>Fax</b> (include country and city code):		<b>E-MAIL ADDRESS:</b>	
+62 21 3441508		+62 21 3441508		Direktorat.pelh@kemlu.go.id	
<b>DATE AND SIGNATURE:</b>	4 February 2025 				

States/organizations who require to nominate more than one focal point are invited to submit one form for each designated individual and to specify the responsibilities of each focal point in the note section.