



Ministry of  
**FOREIGN AFFAIRS, FOREIGN TRADE,**  
**CULTURE AND IMMIGRATION**

Our Reference: FA/UN/46/25 (23)

**NOTE NO. 363**

The Ministry of Foreign Affairs, Foreign Trade, Culture and Immigration of Belize presents its compliments to the Secretariat of the Minamata Convention on Mercury and has the honour to refer to the designation of a National Focal Point for Belize to the Minamata Convention on Mercury.

In this regard, the Ministry has the further honour to inform that the Government of Belize has nominated Mr. Anthony Mai, Chief Environmental Officer at the Department of the Environment, as Belize's National Focal Point to the Minamata Convention on Mercury.

The Ministry of Foreign Affairs, Foreign Trade, Culture and Immigration of Belize avails itself of this opportunity to renew to the Secretariat of the Minamata Convention on Mercury the assurances of its highest consideration.

9 April 2025

**SECRETARIAT**  
**MINAMATA CONVENTION ON MERCURY**  
Geneva





# MINAMATA CONVENTION ON MERCURY

## FORM AND MODEL LETTER FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT FOR THE EXCHANGE OF INFORMATION UNDER THE MINAMATA CONVENTION ON MERCURY (ARTICLE 17, PARAGRAPH 4)

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The Minamata Convention on Mercury requires, under its article 17, paragraph 4, that each Party designates a National Focal Point for the exchange of information under the Convention, including with regard to the consent of importing Parties under Article 3.

Non-Parties may also designate such National Focal Points, in particular to facilitate the implementation of the Convention's obligations on trade with non-Parties pursuant to Article 3.

States or regional economic integration organizations are invited to use the form below to designate their National Focal Point (*see Annex I*). This form should be completed and returned under cover of the official nomination letter from an entity duly authorized to communicate such information to the Secretariat of the Minamata Convention on Mercury, i.e. the Government official contact point to the UN Environment Programme, the Ministry of Foreign Affairs or the Permanent Mission to the UN in Geneva or to the UN Environment Programme (*see model letter of nomination in Annex II*) to the attention of:

The Executive Secretary  
Secretariat of the Minamata Convention on Mercury  
United Nations Environment Programme  
Postal address: Avenue de la Paix 8-14, 1211 Geneva 10, Switzerland  
E-mail: [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org)

The information submitted to the Secretariat regarding the designated National Focal Point will be made available on the website of the Convention at [www.mercuryconvention.org](http://www.mercuryconvention.org).

Kindly note that self-nominations will not be considered.

For further information on the designation process, please do not hesitate to contact the Secretariat, by e-mail at [mea-minamatasecretariat@un.org](mailto:mea-minamatasecretariat@un.org).



## ANNEX I - FORM FOR THE DESIGNATION OF THE NATIONAL FOCAL POINT UNDER THE MINAMATA CONVENTION ON MERCURY

<b>STATE/ORGANIZATION:</b>		Government of Belize			
<b>Please tick as appropriate:</b>					
X <b>First-time</b> nomination					
<input type="checkbox"/> <b>Replacement</b> of current National Focal Point (s) ( <i>indicate name(s)</i> ): .....					
<input type="checkbox"/> <b>Additional</b> nomination to current National Focal Point (s) ( <i>indicate name(s)</i> ): .....					
<b>NATIONAL FOCAL POINT:</b>					
<b>MR.</b> <input type="checkbox"/>	<b>MS.</b> <input type="checkbox"/>	<b>FIRST NAME:</b>	...Anthony .....	<b>LAST NAME:</b>	...Mai.....
<b>FUNCTIONAL TITLE:</b>		...Chief Environmental Officer.....			
<b>SECTION/DEPARTMENT:</b>		.....Department of the Environment.....			
<b>ORGANIZATION/INSTITUTION:</b>		...Ministry of Sustainable Development, Climate Change and Solid Waste Management.....			
<b>ADDRESS:</b>		...Santiago Juan Layout, San Ignacio Town.....			
<b>POST CODE:</b>	.....	<b>CITY:</b>	...San Ignacio Town ...	<b>COUNTRY:</b>	...Belize.....
<b>TELEPHONE</b> ( <i>include country and city code</i> ):		<b>Fax</b> ( <i>include country and city code</i> ):		<b>E-MAIL ADDRESS:</b>	
...(501) 615-4377.....		.....		...doe.ceo@environment.gov.bz	
<b>NOTE:</b>		.....			

<b>THIS NOTIFICATION HAS BEEN SUBMITTED BY:</b>					
<b>MR.</b> <input type="checkbox"/>	<b>MS.</b> <input checked="" type="checkbox"/>	<b>FIRST NAME:</b>	Giselle	<b>LAST NAME:</b>	Gibson
<b>FUNCTIONAL TITLE:</b>		Foreign Service Officer			
<b>SECTION/DEPARTMENT:</b>		Policy Unit			
<b>ORGANIZATION/INSTITUTION:</b>		Ministry of Foreign Affairs, Foreign Trade, Culture and Immigration			
<b>ADDRESS:</b>		Leigh Richardson Building, North Ring Road, Belmopan, Belize			
<b>POST CODE:</b>	.....	<b>CITY:</b>	Belmopan	<b>COUNTRY:</b>	Belize
<b>TELEPHONE</b> ( <i>include country and city code</i> ):		<b>Fax</b> ( <i>include country and city code</i> ):		<b>E-MAIL ADDRESS:</b>	
(501) 880-2167/2833		.....		Giselle.Gibson@mfa.gov.bz	
<b>DATE AND SIGNATURE:</b>	10/4/2025				

States/organizations who require to nominate more than one focal point are invited to submit one form for each designated individual and to specify the responsibilities of each focal point in the note section.



## ANNEX II – MODEL LETTER FOR THE OFFICIAL NOMINATION

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*[Letterhead of relevant Ministry/Institution]*

The Executive Secretary  
Secretariat of the Minamata Convention on Mercury  
United Nations Environment Programme  
Postal address: Avenue de la Paix 8-14, 1211 Geneva 10, Switzerland  
E-mail: mea-minamatasecretariat@un.org

*[Date]*

Subject: Designation of the National Focal Point to the Minamata Convention on Mercury for  
*[name of State/organization]*

Dear Sir/Madam,

*[Name of State/organization]* hereby notifies the Secretariat of the Minamata Convention on Mercury that it has designated, in accordance with Article 17, paragraph 4 of the Minamata Convention on Mercury, *[Name of individual designated as National Focal Point, function, institution]* to act as National Focal Point for the exchange of information under the Convention.

You will find attached to the present letter the completed designation form pursuant to *[her/his]* nomination.

Yours faithfully,

*[Name and signature  
of an entity duly authorized to communicate such information to the Secretariat of the Minamata Convention on Mercury, i.e. the Government official contact point to the UN Environment Programme, the Ministry of Foreign Affairs or the Permanent Mission to the UN in Geneva or to the UN Environment Programme.]*